

WITHDRAWAL APPLICATION FORM

Student Details

Given Name(s):

Last Name:

Student ID: S.....

Date of Birth: / /

Mobile:

Personal Email:

Course:

Reason for Withdrawal

I am transferring to another provider

Note: If requesting a transfer before completing six months of your principal course of study, you will be required to apply for a Letter of Release - you will need to complete the **Letter of Release Application form**.

I am returning home for personal reasons

Date of Departure: / /

My student visa application was refused (attach refusal letter)

I have withdrawn my student visa application (attach cancellation letter)

I have permanent residency / a visa other than a student visa (attach visa evidence)

Other (attach supporting documentation):

.....

.....

.....

Request for Refund / Academic Documents

- I request to apply for a refund (Refund Application attached)
- I have read CIC's Fees, Charges, and Refunds Policy
- I request academic documents (Student Documents Application attached)

Student Signature:

Date: / /

This form aligns with the BPP Institute's Deferring, Suspending or Cancelling International Student Enrolment Policy and Procedure and the Fees, Charges and Refunds Policy.

Please refer to the policy and/or procedure on the BPP Institute's website [BPP Institute](#) for more information.