

ADVANCED STANDING APPLICATION

SECTION 1: INSTRUCTIONS (Please read carefully)

1. An official transcript of results of your previous study and a copy of the unit/subject/subject syllabus/description at the time studies were undertaken should be attached to this application:
2. (a) Exemptions for pre-commencement applications are granted only when student signs the written agreement.
(b) Exemptions for post-commencement applications are granted only after student signs the acceptance letter.
3. Exemptions may be approved only for the course indicated in this application. Students who wish to apply for exemptions for a different course must submit a new application.
4. Incomplete applications will not be considered.
5. Only qualifications awarded in the preceding 10 years from the date of application are eligible for consideration.
6. If your course has commenced, BPP Institute will send the outcome to your student email ONLY.

Student Name:

Student Email:

Personal Email:

Student Mobile:

Date of Birth:

SECTION 2: APPLICATION DETAILS (Please complete all fields)

Name of Course:

Previous Institution(s) at which studies were undertaken	Course Name	Year Completed

STUDENT TO COMPLETE		OFFICE USE ONLY		
Unit Code and Unit Name		BPP Institute Unit Code	Decision Yes/No	Academic Department Initials
1.				
2.				
3.				
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12.				
13.				
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15.				
16.				

Assessed By: Date Assessed:

Comments:

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SECTION 3: STUDENT DECLARATION AND SIGNATURE

I declare that the information I have provided is true and complete. I understand that it is my responsibility to provide documentation to support my application. I authorise BPP Institute to obtain further relevant documentation where necessary. I acknowledge that BPP Institute reserves the right to vary any decision regarding admission or enrolment made based on incorrect or incomplete information. I understand that the information provided by me will be retained by BPP Institute and will be made available to Commonwealth and State Agencies, pursuant to obligations under the ESOS Act 2000 and the National Code. I have read and understood the above conditions and accept them in full.

Student Signature:

Date:

OFFICE USE ONLY

- Pre-commencement
- Post-commencement
- Student notified in writing of the outcome of the application
- Enrolment record (TEAMS) is updated.
- PRISMS notified