

# Whole of institution Admission Information set

**BPP Institute delivers three undergraduate and six post graduate higher education courses:**

- Bachelor of Business (Accounting)
- Bachelor of Business (Management)
- Bachelor of Business (Marketing)
- Graduate Certificate of Business
- Graduate Diploma of Business
- Master of Business
- Master of Business Administration
- Graduate Diploma of Management Information Systems
- Master of Management Information Systems

## 1. About BPP Institute

- **Campus location:** 108 Lonsdale Street, Melbourne (Levels 3,4, and 5)  
Campus location information with map is available at:  
[BPP Institute Campus Location](#)
- **Campus open days:** BPP Institute does not have designated open days; however one-on-one campus tours are available to prospective students by Student Services or a member of the Admissions Team.  
Contact: [BPP Institute](#) or Phone: 1300 242 433  
Monday to Friday 9.00am – 5.00pm AEST
- **Important dates:** Academic Calendar is available online at:  
[Academic Calendar](#)  
The Academic Calendar lists the Orientation Days, teaching periods, examination and public holiday dates.  
Enrolment start dates are given on each course webpage, for example:  
[Bachelor of Business - Accounting](#)
- **Contact details:** Admissions enquiries are available online at:  
[Admissions](#)  
In-person: Level 4, 108 Lonsdale Street, Melbourne  
Email: [Admissions](#)  
Phone: 1300 242 433 - Monday to Friday 9.00am to 5.00pm AEST

## 2. Admission criteria

The academic admission criteria and minimum requirements are available at [All Courses Admission Requirements and Information](#)

BPP Institute's Course Admission Information Sets are available at:

[Bachelor of Business Accounting Course Admission Information Set](#)  
[Bachelor of Business Management Course Admission Information Set](#)  
[Bachelor of Business Marketing Course Admission Information Set](#)  
[Graduate Certificate of Business Course Admission Information Set](#)  
[Graduate Diploma of Business Course Admission Information Set](#)  
[Master of Business Course Admission Information Set](#)  
[Master of Business Administration Course Admission Information Set](#)  
[Graduate Diploma of Management Information Systems Course Admission Information Set](#)  
[Master of Management Information Systems Course Admission Information Set](#)

**A. Undergraduate Applicants with recent secondary education (within the past two years)**

- The entry requirement for an Australian Year 12 applicant is an ATAR of 50.

**B. Undergraduate Applicants with vocational education and training (VET) study**

- The entry requirement for applicants with VET study is the successful completion of a Certificate IV or completion or partial completion of an Advanced Diploma or Diploma.
- Applicants may also be eligible for advanced standing in recognition of prior learning.

**C. Undergraduate Applicants with higher education study**

- Where an applicant has studied a postsecondary course in Australia, the most recent year of prior studies together with all other evidence is used to determine the suitability of the applicant for admission.
- Applicants may also be eligible for advanced standing in recognition of prior learning.

**D. Undergraduate Applicants with work and life experience**

- BPP Institute does not have special entry criteria for entry into its courses.

**E. Postgraduate Applicants with higher education study**

- Completion of an Australian Bachelor degree or equivalent

[All Courses Admission Requirements and Information](#)

### 3. Additional information

**Aboriginal and Torres Strait Islander people**

BPP INstitute recognises the systemic under representation of ATSI students in higher education and is committed to provide equal opportunity of access, participation and advancement. BPP Institute also acknowledges Australian ATSI cultures and traditions.

### Domestic applicants with overseas qualifications

Applicants seeking admission based on postsecondary academic qualifications from overseas will be assessed using the Australian Education International Country Education Profiles (CEP), an online qualification recognition tool.

### English language proficiency

All students' English skills need to be of a level that will enable the student to communicate effectively on arrival in Australia, participate in classes and achieve expected learning outcomes.

### UNDERGRADUATE ACADEMIC ADMISSION CRITERIA

ENGLISH LANGUAGE TEST	SCORE REQUIRED
IELTS (Academic)	6.0 (no band less than 5.5)
TOEFL (paper based)	550 (TWE 4.0)
TOEFL (internet based test)	60 (minimum of 20 in the writing section)
Pearson Test of English (PTE) Academic	50 (with no communication score less than 36)
Cambridge English: Advanced (Certificate in Advanced English) before 2015	52 (with no less than borderline in each skill)
Cambridge English: Advanced (Certificate in Advanced English) from 2015	169-175 (no band less than 169)
CPE	Grade C
ISPLR	3+ or better in all 4 skills
CSWE IV	Completion of full program
Password Skills	6.0 (no skill less than 5.5)
EAP 2 (NEAS Certified College)	Successful completion of course
EAP Advanced (NEAS Certified College) = IELTS 6.0	Must demonstrate successful completion of program (certificate of attendance is insufficient evidence of achievement)

### POST GRADUATE ENGLISH ADMISSION CRITERIA

TEST/QUALIFICATION*	SCORE REQUIRED – GDMIS/MMIS	SCORE REQUIRED – GCB/GDB/MB/MBA
IELTS (Academic)	6.5 with no band lower than 6.0	6.0 with no band lower than 6.0
TOEFL (Paper)	Not accepted	550 (4.5 in the WTE)
TOEFL (iBT)	79-93 (minimum of 21 in the writing section)	60-78 (minimum of 20 in the writing section)
PTE	56 (with no communication score less than 50)	Before December 2020: 54 (with no communication score less than 54) After December 2020: 50 (with no communication score less than 50)
Cambridge English Scale	176 (no band less than 169)	169 (no band less than 169)

ISPLR	Level 3 (Level 3 in all 4 skill areas)	Level 3 (Level 3 in all 4 skill areas)
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\* Test score should be no more than 2 years old

The English language test and required score, and the academic qualifications accepted as meeting the English requirements if the applicant does not have a valid English test result is available at: [Admission Requirements](#) and Schedule 1 in the [Admissions Procedure](#).

If the applicant's English language test result is more than two years old, the applicant may be requested to provide evidence they meet English language proficiency requirements.

### **Students under 18 years of age**

BPP Institute will not accept enrolment of international students who are under the age of 18 at the time of the commencement of their studies in the case of onshore students, and at the time of their arrival in Australia in the case of offshore students.

## **4. How to apply**

Prospective students can apply by consulting with one of BPP Institute's [education agents](#) or applying directly by completing the online enrolment application form available at: [Application Form](#) and submitting to [BPP Institute - Admissions](#)

Information on accepting an offer from BPP Institute is available at: [BPP Institute – Accepting your offer](#)

Applications, signed and supported with all the requested and appropriately certified documentation will be processed and a Letter of Offer and Written Agreement provided to the applicant within 24 hours by email.

## **5. Enrolment**

**Acceptance of offer:** To accept an offer, applicants must complete and sign the Written Agreement and return with the total amount due before the offer expiry date

- When the applicant has accepted an offer and all conditions of enrolment are met, BPP Institute will issue a Confirmation of Enrolment.

Information on accepting an offer from BPP Institute is available at: [BPP Institute – Accepting your offer](#)

**Advanced standing:** Students can apply for advanced standing in recognition of prior learning by completing the Advanced Standing Application Form available at: [Advanced Standing Application Form](#)

- Further information is available at: [Advanced Standing Information](#)
- Eligibility for advanced standing and unit exemptions for Diploma courses in Accounting, Management or Marketing (and Advanced Diploma in Accounting) is available at [Advanced Standing International Pathway](#)
- Further information is available in the [Advanced Standing Policy and Advanced Standing Procedure](#).

**Deferment:** Students may defer commencement of their studies due to compassionate or compelling circumstances in writing by completing an Enrolment Variation Application Form: [Enrolment Variation Application Form](#)

- Further information is available in the [Deferring, Suspending or Cancelling International Student's Enrolment Policy and Procedure](#).

**Fees and charges:** Tuition and non-tuition fees and other charges are available online at: [Fees, Charges and Refunds](#)

- Further information is available in the [Fees, Charges and Refunds Policy and Procedure](#).

## 6. Student and campus services

Campus facilities, resources and equipment available on campus are listed here: [Campus Facilities, Resources and Equipment](#)

Student services, welfare/counselling, careers assistance etc. available on campus are listed here: [Student Services](#)

## 7. Student profile

The table below gives an indication of the likely peer cohort for new students at BPP Institute. It provides data of students who commenced study in the most recent intake (outside of the Summer Session where only a select number of units are on offer).

Applicant background	2025 Semester 1 and Term 1	
	Number of students	Percentage of all students
<b>(A) Higher education study</b> (includes a bridging or enabling course)	48	85.7%
<b>(B) Vocational education and training (VET) study</b>	8	14.2%
<b>(C) Work and life experience</b> (Admitted on the basis of previous achievement in the other three categories)	N/A	N/A
(D) Recent secondary education: <ul style="list-style-type: none"> <li>Admitted solely on the basis of ATAR (regardless of whether this includes the impact of adjustment factors such as equity or subject bonus points)</li> <li>Admitted where both ATAR and additional criteria were considered (e.g. portfolio, audition, extra test, early offer conditional on minimum ATAR)</li> <li>Admitted on the basis of other criteria only and ATAR was not a factor (e.g. special consideration, audition alone, school's recommendation scheme with no minimum ATAR requirement)</li> </ul>	<5  N/A  N/A	0%  N/A  N/A
<b>International students</b>	56	100.0%
<b>All students</b>	<b>56</b>	<b>100.0%</b>

Notes: N/A – Students not accepted in this category.  
<5 – the number of students is less than 5.

## 8. Where to get further information

- BPP Institute courses are available from here: [Courses](#)
- TEQSA (Tertiary Education Quality and Standards Agency) national register: <https://www.teqsa.gov.au/national-register>
- QILT (Quality Indicators for Learning and Teaching) website: <https://www.qilt.edu.au/>
- Information on appeals and grievance processes: [BPP Institute Complaints and Appeals](#)
- The Educations Services for Overseas Students (ESOS) Framework protects the rights of international students studying in Australia: <https://www.education.gov.au/esos-framework>