

# WITHDRAWAL APPLICATION FORM

## APPLICANT'S DETAILS

Given Name(s):
Last Name:
Student ID Number: <b>S</b>
Date of Birth:
Mobile:
Personal Email:
Course:

## REASON FOR WITHDRAWAL

- I am transferring to another provider

**Note:** If requesting a transfer before completing six months of your principal course of study, you will be required to apply for a Letter of Release - you will need to complete the **Letter of Release Application form**.

- I am returning home for personal reasons

Date of Departure: .....

- My student visa application was refused (attach the visa refusal letter)
- I have withdrawn my student visa application (attach the cancellation letter)
- I have permanent residency / a visa other than a student visa (attach the visa evidence)
- Other (attach supporting documentation):

## REQUEST FOR REFUND/ACADEMIC DOCUMENTS

- I request to apply for a refund (Refund Application attached)
- I have read BPP Institute's Fees, Charges, and Refunds Policy
- I request academic documents (Student Documents Application attached)

Student Signature: .....

Date: .....

This form aligns with the BPP Institute's Deferring, Suspending or Cancelling International Student Enrolment Policy and Procedure and the Fees, Charges and Refunds Policy.

Please refer to the policy and/or procedure on the BPP Institute's website [BPP Institute](#) for more information.