

AGENT APPLICATION FORM

SECTION 1: COMPANY DETAILS

Company Name:		
Trading Name (if applicable):		
Contact Person:		
Primary Email (Mandatory):		
Alternate Email:		
Website:		
Telephone:		
Mobile:		
ABN (Australia Only):		
Street Address:		
Suburb/City:		
State:	Country:	Postcode:
Company Registration No:		
Place of Registration:		
Date of Registration:		
Expiry Date:		

From which country or countries does the company primarily recruit students?

1.
2.
3. Others (please specify):

What is your estimate of the number of students your company could successfully refer to BPP Institute over the next three (3) years?

Year 1:

Year 2:

Year 3:

SECTION 2: CONTACT DETAILS

Please provide details of the Chief Executive Officer/Director/Main Contact Person for the company:

Given Name:	Family Name:
Position:	Qualifications:
Mobile No:	Email:

SECTION 3: AGENT COMPANY BACKGROUND

How long has the company operated as an education recruitment agency?

Is the company affiliated with any specific educational institutions (i.e., Universities, Colleges, and Schools) in Australia or the home country/countries of operation? Yes No

If yes, please specify, including details of any joint directorship or ownership:

.....

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Do you offer immigration assistance to students? Yes No

If yes, please provide your MARA No.

SECTION 4: COMPANY PORTFOLIO

Please state which Australian VET or ELICOS institutions your company currently represents:

Name of Institution	City	Period

Please state which Australian Higher Education institutions your company currently represents:

Name of Institution	City	Period

SECTION 5: REFERENCES

Reference 1:

Given Name:	Family Name:
Position:	Institution:
Mobile No:	Email:

Reference 2:

Given Name:	Family Name:
Position:	Qualifications:
Mobile No:	Email:

SECTION 6: DOCUMENTS REQUIRED

Please attach the following to the completed form and send all documents to BPP Institute Prospective Agents:

1. Company Profile (this application will not be assessed without a company profile)
2. Certificates
3. Business Registration Documents
4. A list of all office locations associated with your company (if applicable). Include details of each office address and the name, phone number, and email address of the contact person for each office.
5. Other relevant supporting documents

APPLICANT'S DECLARATION

I, confirm that the information provided in this application is true and accurate to the best of my knowledge. I authorise BPP Institute to contact my referees to collect information and details as required.

Signature:

Name:

Position:

Date:

Note: Completion of this form does not result in the automatic approval for the appointment. Please attach any relevant supporting documents, as BPP Institute's decision to offer an agent agreement will be based on the contents of this agent application form, the strategic alignment to market needs, the current representations in the region, and reference checks.