

Student Referral Program – Terms and Conditions

These Terms and Conditions (“Terms”) govern participation in the BPP Institute Pty Ltd (“BPPI”, “we”, “us”, “our”) Student Referral Program (“Program”).

By submitting a referral or participating in the Program, you acknowledge that you have read, understood, and agree to be bound by these Terms as in force at the time of your participation.

1. Eligibility

1.1 The Program is open to BPP Institute for students and alumni unless otherwise specified by BPP Institute.

1.2a To be eligible for a referral reward, the referring student (“Referrer”) must:

- Be actively enrolled at BPPI at the time the reward is issued; and
- Have made full payment for at least their first Term of study; and
- Be in good academic and financial standing.

1. 2b To be eligible for a referral reward, the referring alumni (“Referrer”) must:

- Be a BPP Institute alumni; and
- Be in good academic and financial standing.

2. How to Make a Referral

2.1 Referrals must be submitted via the [official BPP Institute referral form](#).

2.2 Referrals submitted after the referred individual (“Referred Student”) has already applied or engaged with BPP Institute will not be valid.

2.3 BPP Institute reserves the right to determine whether a referral has been validly submitted.

3. Consent and Privacy

3.1 The Referrer must obtain the Referred Student’s consent before providing their personal information to BPP Institute.

3.2 By submitting a referral, the Referrer confirms that:

- The Referred Student has consented to their details being shared; and
- The Referred Student consents to being contacted by BPP Institute regarding its programs.

3.3 Personal information will be handled in accordance with [BPP Institute’s Privacy Collection Statement](#) and applicable privacy laws.

4. Referral Eligibility Criteria

4.1 A referral will only be considered valid if, at the time of submission:

- The Referred Student has not previously submitted an application to BPP Institute;
- The Referred Student has not received a Letter of Offer from BPP Institute;
- The Referred Student does not hold a valid Confirmation of Enrolment (CoE) issued by BPP Institute;
- The Referred Student is not already in BPP Institute's active admissions pipeline; and
- The Referred Student has not been referred or introduced to BPP Institute through an authorised education agent.

4.2 BPP Institute reserves the right to determine whether a Referred Student meets these criteria.

5. Multiple Referrals

5.1 Where more than one referral is received for the same Referred Student, only the first valid referral recorded in BPP Institute's systems will be eligible.

5.2 All subsequent referrals will be deemed invalid.

5.3 Each individual Student or Alumni (Referrer) can receive payment of a maximum of 5 students per intake (valid Referrals).

6. Referral Caps

6.1 Each Student or Alumni (the "Referrer") is eligible to receive rewards for up to five (5) valid Referrals per intake.

7. Referral Validity Period

7.1 A referral is valid for a period of twelve (6) months from the date it is received by BPP Institute.

7.2 If the Referred Student does not commence their course within this period, the referral will expire and no reward will be payable.

8. Commencement Requirements

8.1 The Referred Student must:

- Enrol in an eligible BPP Institute course;
- Commence their studies; and
- Made full payment for the current study period.

8.2 If the Referred Student:

- Withdraws;

- Defers;
- Fails to make payment, or
- Fails to engage academically (cancelled for Census);

No referral reward will be issued.

9. Referral Reward

9.1 The Referrer will be eligible to receive the following referral reward for each eligible Referral:

- a) AUD \$1,000 where the Referred Student enrolls in an eligible postgraduate course; and
- b) AUD \$500 where the Referred Student enrolls in an eligible undergraduate course.

9.2 The reward:

- Is issued to the Referrer only;
- Is non-transferable; and
- Is redeemable as a tuition credit for current Students;
- Is redeemable as a reward claim application for Alumni;
- Is redeemable as a tuition refund for Students currently studying their last study period.

9.3 The reward will be applied after eligibility is confirmed and in accordance with BPP Institute's standard billing processes.

10. Reward Restrictions and Adjustments

10.1 If the Referred Student receives a scholarship, grant, or other fee reduction, BPP Institute reserves the right to:

- Adjust the referral reward; or
- Determine that no reward is payable.

10.2 The Referred Student is not eligible to receive any reward under this Program.

11. Exclusions

11.1 The following are not eligible under this Program:

- Self-referrals;
- Referrals submitted after application or engagement has occurred;
- Referrals linked to education agents or third-party representatives;
- Referrals where the eligibility criteria in Clause 4 are not met.

12. Referrer Responsibilities

12.1 The Referrer must ensure their contact and account details are accurate and up to date.

12.2 BPP Institute is not responsible for any failure to deliver a reward due to incorrect or outdated information.

13. Communication

13.1 By participating in the Program, the Referrer agrees to receive communications from BPP Institute relating to the Program.

13.2 Referrers may opt out of non-essential communications at any time.

14. Program Changes and Termination

14.1 BPP Institute reserves the right to:

- Modify;
- Suspend; or
- Terminate the Program

at any time at its discretion.

14.2 Any valid referrals submitted prior to such changes will be honoured in accordance with the Terms in effect at the time of submission.

15. General Conditions

15.1 The Referrer may not assign or transfer any rights under these Terms.

15.2 BPP Institute may assign its rights and obligations at its discretion.

15.3 If any provision of these Terms is found to be invalid or unenforceable, that provision will be severed and the remaining provisions will continue in full force.

15.4 These Terms are governed by the laws of Australia. The parties submit to the non-exclusive jurisdiction of the courts of the relevant Australian state or territory in which BPP Institute operates.

16. Version Control

16.1 These Terms apply from the date of publication.

16.2 Referrals submitted prior to any updated version will be governed by the Terms in effect at the time of submission.